## Treasurer's Assistants, aka Monday Money Counters Annual Report for 2017-18

Each Monday morning, our group counts and processes all monies (currency and checks) received by UUAA during the previous week. These monies include the weekly offerings, pledges, memorial gifts, special collections, comprehensive campaign, social hour activities (Equal Exchange coffee, bookstore, Scrip, Alpha House, Khasi Hills, 150<sup>th</sup> celebration, etc.) rental income, and other sources. Each church group that processes money fills out a standardized sheet. These sheets separate cash and checks, and provide us and the individual groups with an accurate record of their financial activity.

Counting and processing involves filling out of standard forms and double-counting to insure accuracy. At the end, we fill out bank deposit slips; deposits are made by Ed Lynn or Deborah Casamatta.

The current group members are: Roberta Allen, Carolyn Barber, Jo Dodge, Marie Duke, Royla Furniss, Ruth Vail, and Phyllis Valentine, with substitute Betsy Price. Our staff contact is Deborah Casamatta.