

Room Team annual report

Members of the Room Team: Jim McCargar and debita graham with staff support from Ed Lynn.

Jim has worked on revamping the request a room form while debita has processed the room requests and maintained the UUA calendar.

The Room Team this year worked to streamline the room reservation system and endeavored to institute improvements in the process that respond to the needs and suggestions of our congregation and the staff who serve them.

We have been working with Mike Halerz to improve the accessibility for meetings and gatherings through improved audio/visual resources by including clearer options for requesting audio/visual equipment when making room requests and by relaying the increased demand for this equipment.

In response to COVID-19, the room team shifted quickly to booking zoom room reservations in an effort to allow our beloved community to stay in community with each other and continue their active involvement in our social justice, music, pastoral care, SGD, welcome ministries, chalice circles, men's and womyn's circles, and even our Sunday Social Hour.

report submitted by debita graham