**First Unitarian Universalist Congregation of Ann Arbor (UUAA)**

**Unity Group Forum Form**

**To be completed prior to scheduling**

**Forum title:**

The desire is for this forum to be a virtual (zoom) event, an in-person event, or a hybrid? *(This may be dependent on current UUAA Covid Protocols)*

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**Forum description**
*Attract your intended audience with your description and what the audience will take away with them (for use in the monthly UUAA Newsletter, flyers, community calendar, etc.). Clarity is valuable here.*

**Forum description for the UUAA *Weekly* *Bulletin*** *(90 words max)*

**Speaker(s)/presenter(s)**
*Include position, background, and/or other credentials that establish the speaker(s) as appropriate for the intended purpose. Describe their public speaking experience.*

**If the forum advocates for a particular point of view, how will you attend to respecting and valuing those who hold differing points of view?**

**Forum’s UUAA connection:**

Proposed by this UUAA group:

Proposed by UUAA congregant(s):

External to UUAA:

**Contact Person Name, email and phone:**

**Relationship of the forum’s contents to UU Principles and/or UUAA Core Values**

**Proposed date(s) and times for offering the forum:**

**Room preference and reasons:**

Sanctuary (seats 450):

Fahs Chapel (seats 50):

Jackson Chapel (seats 30):

Other room (smaller):

**The Unity Forum Group will:**

* Reserve the room (or zoom room)
* Address and coordinate A/V needs
* Arrange room set-up
* Coordinate refreshments with sponsoring group(s)
* Submit information to the UUAA website, monthly newsletter, weekly Bulletins and directly email the Unity and Forums groups (it is the responsibility of the sponsors to promote within their group)
* Discuss with the sponsoring groups the possibility of outreach beyond UUAA

**Proposal submitted by:**

Name: Date:

Phone number: Email address:

**Questions?** Please contact forums@uuaa.org